



# CITY OF ROWLETT CITY COUNCIL SPECIAL MEETING AGENDA

*Our Vision: A well-planned lakeside community of quality neighborhoods, distinctive amenities, diverse employment, and cultural charm. Rowlett: THE place to live, work and play.*

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Tuesday, October 12, 2021

7:00 P.M.

Municipal Building

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As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item herein.

The City of Rowlett reserves the right to reconvene, recess or realign the Regular Session or called Executive Session or order of business at any time prior to adjournment.

To provide comment for the meeting (if you are NOT attending in person), please send an email to [CitizenInput@rowlett.com](mailto:CitizenInput@rowlett.com) by 3:30 p.m. the day of the meeting. Please specifically state whether your comment is regarding a specific City Council meeting agenda item or a general comment to the City Council. Your comment will be read into the record during the meeting (must be within the 3-minute time limit).

For in-person comments, registration forms/instructions are available inside the door of the City Council Chambers.

**1. CALL TO ORDER**

**2. EXECUTIVE SESSION (7:00 P.M.)\*** Times listed are approximate.

There are no items for this agenda.

**3. WORK SESSION**

There are no items for this agenda.

**4. DISCUSS CONSENT AGENDA ITEMS**

**INVOCATION** – Mark Nelson, Cornerstone Church

**PLEDGES OF ALLEGIANCE**

**CONVENE REGULAR SESSION (7:30 P.M.)\*** Times listed are approximate.

**5. PRESENTATIONS AND PROCLAMATIONS**

**5A.** Presentation of Proclamation in recognition of National Code Compliance Month.

- 5B.** Presentation of Proclamation recognizing October 17-23, 2021 as National Friends of the Library Week.
- 5C.** Update from the City Council and Management: Financial Position, Major Projects, Operational Issues, Upcoming Dates of Interest and Items of Community Interest.

**6. CITIZENS' INPUT**

*At this time, three-minute comments will be taken from the audience on any topic. No action can be taken by the Council during Citizens' Input.*

**7. CONSENT AGENDA**

*The following may be acted upon in one motion. A City Councilmember or a citizen may request items be removed from the Consent Agenda for individual consideration.*

**7A. Consider approving the minutes.**

Consider action to approve minutes from the following City Council meeting(s): September 20, 2021 Special Meeting, September 21, 2021 Regular Meeting, September 27, 2021 Special Meeting and October 5, 2021 Regular Meeting.

**7B. Consider a resolution authorizing the payment for fee and payment processing services.**

Consider action to approve a resolution authorizing a purchase order for payment in the amount of \$109,000 to Paymentus for fiscal year 2022 for fee and payment processing services.

**7C. Consider a resolution authorizing the purchase of annual software maintenance and support services.**

Consider action to approve a resolution authorizing the City Manager to execute purchase orders for annual software maintenance and support services for the Police Department's software applications in the amount of \$181,392.90.

**7D. Consider a resolution approving a task authorization with Walter P. Moore, Inc.**

Consider action to approve a resolution authorizing Task Authorization FY22-WPM-01 in the amount of \$72,790 with Walter P. Moore, Inc. (Walter P. Moore) for engineering design work associated with the Alley Group N Reconstruction Project and authorizing the Mayor to execute the necessary documents for said services.

**7E. Consider a resolution for fleet maintenance and repair services for the Fire Department.**

Consider action to exercise the first of four (4) one-year renewals with Metro Fire Apparatus Specialists, Inc. (Metro Fire) for Fire Department fleet maintenance and repair services in an annual amount not to exceed \$130,000.

**7F. Consider a resolution amending Resolution RES-054-21.**

Consider action to amend resolution RES-054-021 authorizing the purchase of (2) E-One fire apparatus through Metro Fire Apparatus Specialists, Inc. (Metro Fire). This amendment is

needed to change the apparatus manufacturer to Spartan Emergency Vehicles (Spartan) due to the vendor's inability to deliver the originally requested product. The purchase will be through Sourcewell contract pricing, and all costs and specifications will remain unchanged.

**7G. Consider a resolution awarding a contract for alley reconstruction.**

Consider action to approve a resolution accepting the bid of and awarding a contract to Aushill Construction, LLC in the amount of \$204,052, with a ten percent (10%) contingency amount of \$20,405.20, and up to \$5,000 for an early completion bonus, resulting in a total project budget of \$229,457.20 for alley reconstruction between Lakeshore Lane and Windridge Lane, and authorizing the Mayor to execute the necessary documents for said services.

**7H. Consider a resolution accepting a SAFER grant award.**

Consider action to approve a resolution authorizing the City Manager to accept a 2020 Staffing for Adequate Fire & Emergency Response (SAFER) grant award (EMW-2020-FF-01410) in the amount of \$2,655,015.84 from the Federal Emergency Management Agency (FEMA).

**8. INDIVIDUAL CONSIDERATION**

*Public hearing comments may be made in person and will be limited to 3-minutes. Registration forms/instructions are available inside the door of the City Council Chambers.*

- 8A.** Conduct a public hearing and consider action to approve an ordinance reviewing and approving the Amended and Restated Bayside Public Improvement District (PID) Service and Assessment Plan including the annual update to the Assessment Roll pursuant to the Service and Assessment Plan for the Bayside PID – North Improvement Area.

**TAKE ANY NECESSARY OR APPROPRIATE ACTION ON CLOSED/EXECUTIVE SESSION MATTERS**

**9. ADJOURNMENT**



Laura Hallmark, City Secretary

I certify that the above notice of meeting was posted on the bulletin boards located inside and outside the doors of the Municipal Center, 4000 Main Street, Rowlett, Texas, as well as on the City's website ([www.rowlett.com](http://www.rowlett.com)) on the 8<sup>th</sup> day of October 2021, by 5:00 p.m.

***City of Rowlett City Council meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary at 972-412-6115 or write 4000 Main Street, Rowlett, Texas, 75088, at least 48 hours in advance of the meeting.***