



CITY OF ROWLETT CITY COUNCIL MEETING AGENDA

Our Vision: A well-planned lakeside community of quality neighborhoods, distinctive amenities, diverse employment, and cultural charm. Rowlett: THE place to live, work and play.

Tuesday, February 15, 2022

5:45 P.M.

Municipal Building

As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item herein.

The City of Rowlett reserves the right to reconvene, recess or realign the Regular Session or called Executive Session or order of business at any time prior to adjournment.

To provide comment for the meeting (if you are NOT attending in person), please send an email to CitizenInput@rowlett.com by 3:30 p.m. the day of the meeting. Please specifically state whether your comment is regarding a specific City Council meeting agenda item or a general comment to the City Council. Your comment will be read into the record during the meeting (must be within the 3-minute time limit).

For in-person comments, registration forms/instructions are available inside the door of the City Council Chambers.

1. **CALL TO ORDER (5:45 P.M.)*** Times listed are approximate.
2. **EXECUTIVE SESSION**
 - 2A. The City Council shall convene into Executive Session pursuant to the Texas Government Code, §551.074 (Personnel) to deliberate on the evaluation and duties of the City Manager. (60 minutes) **THIS ITEM WILL BE DISCUSSED FOLLOWING THE REGULAR SESSION.**
 - 2B. The City Council shall convene into executive session pursuant to the Texas Government Code, §551.071 (Consultation with Attorney) and §551.074 (Personnel) to seek legal advice from the City Attorney and to deliberate the duties and performance of the presiding judge of the municipal court. (15 minutes) **THIS ITEM WILL BE DISCUSSED FOLLOWING THE REGULAR SESSION.**
3. **WORK SESSION (5:45 P.M.)***

City Council may receive public input on the following items:

 - 3A. Presentation of the City of Rowlett's AARP Age Friendly Livability Action Plan. (30 minutes)
 - 3B. Discuss a proposed charter for the Internal Auditor and proposal to hire Weaver and Tidwell, L.L.P. to develop an internal audit risk assessment. (30 minutes)

4. DISCUSS CONSENT AGENDA ITEMS

RECEPTION FOR OUTGOING MAYOR TAMMY DANA-BASHIAN (7:00 P.M. – 7:30 P.M.)

INVOCATION - Eric “Gunny” Hartman, Providence Church of Texas

PLEDGES OF ALLEGIANCE

CONVENE REGULAR SESSION (7:30 P.M.)* Times listed are approximate.

5. PRESENTATIONS AND PROCLAMATIONS

- 5A.** Presentation of Proclamation to Larry Traylor as part of the Rowlett Veterans Recognition Program.
- 5B.** Presentation recognizing the celebration of Black History Month and Proclamation of February 13-19, 2022 being considered People of Color, People of Change Week on behalf of the Rowlett Diversity, Equity, and Inclusion Commission (RDEIC).
- 5C.** Receive the Annual Comprehensive Financial Report for the fiscal year ended September 30, 2021, which includes the independent auditor’s report.
- 5D.** Hear presentation on the first quarter investment report for December 31, 2021.
- 5E.** Hear presentation of the Comprehensive Monthly Financial Report (CMFR) for the period ending December 31, 2021.
- 5F.** Recognizing the service of outgoing Mayor Tammy Dana-Bashian.
- 5G.** Update from the City Council and Management: Financial Position, Major Projects, Operational Issues, Upcoming Dates of Interest and Items of Community Interest.

6. CITIZENS’ INPUT

At this time, three-minute comments will be taken from the audience on any topic. No action can be taken by the Council during Citizens’ Input.

7. CONSENT AGENDA

The following may be acted upon in one motion. City Council may request items be removed from the Consent Agenda for individual consideration.

7A. Consider approving the minutes.

Consider action to approve minutes from the following City Council meeting(s): January 31, 2022 Special Meeting and February 1, 2022 Meeting.

7B. Consider a resolution approving a contract for election services.

Consider a resolution approving an Election Services Contract with Dallas County on behalf of the Dallas County Elections Administrator for the May 7, 2022, General and Special Elections.

7C. Consider a resolution approving the purchase of parts and material for the wastewater collection and water distribution systems.

Consider an action to approve a resolution accepting the bid of and awarding a contract to Fortiline Waterworks in the amount of \$215,633.18 for the purchase of parts and materials for the wastewater collection and water distribution systems.

7D. Consider a resolution for utility bill printing and mailing services.

Consider action to approve a resolution accepting the bid of and awarding a contract to DataProse, LLC through a cooperative purchasing agreement with the City of Plano for 2/22/2022 through 9/30/2022 for utility bill printing and mailing services and authorizing the City Manager to issue a purchase order in the amount not to exceed \$98,000 and execute the necessary documents for said services.

7E. Consider a resolution approving an internal audit risk assessment.

Consider a resolution approving a proposal from Weaver & Tidwell L.L.P. to develop an internal audit risk assessment.

7F. Consider a resolution executing a task authorization for engineering design work.

Consider action to approve a resolution executing Task Authorization FY22-FNI-02 in the amount of \$99,500 with Freese and Nichols, Inc. (FNI) for engineering design work associated with the Springfield and Rowlett Creek AV Billing Meter Site Improvements Project, and authorizing the Mayor to execute the necessary documents for said services.

8. INDIVIDUAL CONSIDERATION

There are no items for this agenda.

TAKE ANY NECESSARY OR APPROPRIATE ACTION ON CLOSED/EXECUTIVE SESSION MATTERS

9. ADJOURNMENT

Laura Hallmark

Laura Hallmark, City Secretary

I certify that the above notice of meeting was posted on the bulletin boards located inside and outside the doors of the Municipal Center, 4000 Main Street, Rowlett, Texas, as well as on the City's website (www.rowlett.com) on the 11th day of February 2022, by 5:00 p.m.

City of Rowlett City Council meetings are available to all persons regardless of disability. If you require special assistance, please contact the City Secretary at 972-412-6115 or write 4000 Main Street, Rowlett, Texas, 75088, at least 48 hours in advance of the meeting.