



## CITY COUNCIL MEETING AGENDA

*Our Vision: A well-planned lakeside community of quality neighborhoods, distinctive amenities, diverse employment, and cultural charm. Rowlett: THE place to live, work and play.*

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**Tuesday, February 7, 2023**

**5:30 P.M.**

**Municipal Building – 4000 Main**

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As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item herein.

The City of Rowlett reserves the right to reconvene, recess or realign the Regular Session or called Executive Session or order of business at any time prior to adjournment.

**Process for Public Input:** If you are not able to attend in person, you may complete the [Citizen Input Form](#) on the City's website by 3:30 p.m. the day of the meeting. All forms will be forwarded to the City Council prior to the start of the meeting.

**For in-person comments, registration forms/instructions are available inside the door of the City Council Chambers.**

**1. CALL TO ORDER (5:30 P.M.)\* Times listed are approximate.**

**2. EXECUTIVE SESSION**

There are no items for this agenda.

**3. WORK SESSION (5:30 P.M.)\***

City Council may receive public input on the following items:

**3A.** Discuss an amendment to the lease for the Rowlett Public Library, necessary municipal facility repairs, the proposed relocation of the Utility Billing Department and possible issuance of Certificates of Obligation for the Public Safety Station at Sapphire Bay (45 minutes).

**3B.** Discuss results of further facility research for a Public Safety Station and Animal Shelter and determine how to proceed with a facilities bond election in May 2023. (45 minutes)

**3C.** Discuss the creation of a Lakeshore Advisory Board. (25 minutes)

**4. DISCUSS CONSENT AGENDA ITEMS**

**INVOCATION** – Brian Hiatt, Cornerstone Church

**PLEDGES OF ALLEGIANCE**

**CONVENE REGULAR SESSION (7:30 P.M.)\* Times listed are approximate.**

**5. PRESENTATIONS AND PROCLAMATIONS**

**5A.** Mayor's State of the City Address.

**5B.** Presentation of a proclamation recognizing the month of February 2023 as Black History Month and request to light the Water Tower.

**5C.** Presentation of the Comprehensive Monthly Financial Report (CMFR) for the period ending December 31, 2022.

**5D.** Presentation of the first quarter investment report for period ending December 31, 2022.

**5E.** Update from the City Council and Management: Financial Position, Major Projects, Operational Issues, Upcoming Dates of Interest and Items of Community Interest.

**6. CITIZENS' INPUT**

*At this time, comments will be taken from the audience on any topic. No action can be taken by the Council during Citizens' Input.*

**7. CONSENT AGENDA**

*The following may be acted upon in one motion. A City Councilmember or a citizen may request items be removed from the Consent Agenda for individual consideration.*

**7A. Consider approving the minutes.**

Consider action to approve minutes from the following City Council meeting(s): January 17, 2023.

**7B. Consider a contract renewal for utility bill printing and mailing services.**

Consider action to approve a resolution approving a new agreement for utility bill printing and mailing services with DataProse, LLC, for an estimated amount of \$150,000 for the twelve-month period of 2/22/2023 through 2/21/2024 through a cooperative purchasing agreement with the City of Plano, and authorizing the City Manager to issue purchase orders and execute the necessary documents for said services.

**7C. Consider an ordinance calling the General Election for May 6, 2023.**

Consider approving an ordinance calling the General Election for Saturday, May 6, 2023 to elect Councilmembers for Places One, Three and Five and any possible resulting run-off election to be held on Saturday, June 10, 2023.

**7D. Consider amending the City Council Rules of Procedure.**

Consider a resolution adopting amendments to the City of Rowlett City Council Rules of Procedure.

**7E. Consider a contract to replace the fence at Wet Zone Waterpark.**

Consider action to approve a resolution accepting the bid of and awarding a contract to Viking Fence Company, Inc., in the amount of \$124,547.83 for replacement of the existing perimeter fence at the Wet Zone Waterpark.

**7F. Consider a contract for field improvements at Community Park.**

Consider action to approve a resolution approving a purchasing agreement with Landscapes Unlimited for field improvements at Community Park, in the amount of \$126,241.12 through TIPS Competitive Bid Pricing #170205.

**7G. Consider amending the RCOAD bylaws.**

Consider action approving a resolution amending the Rowlett Community Organizations Active in Disaster Committee Bylaws.

**7H. Consider an ordinance calling a Special Charter Amendment Election for May 6, 2023.**

Consider action to approve an ordinance calling a Special Election for amendments to the Home Rule Charter to be held on May 6, 2023, and establishing the ballot language for the propositions therein.

**7I. Consider approving and ratifying emergency repairs to a sanitary sewer lift station.**

Consider action to approve a resolution approving and ratifying an emergency construction contract with Moss Utilities, LLC in the amount of \$97,175 for repairs to the Schrade Road sanitary sewer lift station.

**7J. Consider the purchase of an outdoor digital LED display.**

Consider action to approve a resolution authorizing a purchase order in the amount of \$76,003.50 to DCI, Datatronic Control, Inc. to purchase a new outdoor Digital LED Display.

**8. INDIVIDUAL CONSIDERATION**

**8A.** Conduct a public hearing and take action on a request for a Special Use Permit to allow an enclosed accessory structure that is over 500 square feet in size on property zoned Single-Family Residential District (SF-9). The 1.65-acre property is located at 4818 Chiesa Road, southeast of the intersection of Chiesa Road and Pennridge Circle, Lot 1 Block 1 of the Soliz Estate Plat, in the City of Rowlett, Dallas County, Texas.

- 8B.** Conduct a public hearing and take action on a request by Mozharul Islam, to: 1) Rezone the subject property from Single-Family Residential (SF-40) to Planned Development (PD) District for Limited Commercial/Retail (C-1) Uses and Single-Family Residential (SF-8) Uses, and approval of a Concept Plan to construct 39 single-family homes and up to 55,500 square feet of commercial/retail space; 2) Amend the Comprehensive Plan; and 3) Amend the Zoning Map of the City of Rowlett. The approximately 19.89-acre site is located at the southeast corner of the intersection of Miller and Rowlett Roads, situated in the T.A. Skiles Survey, Abstract Number 1409, and the William Crabtree Survey, Abstract Number 347, in the City of Rowlett, Dallas County, Texas.
- 8C.** Consider adoption of a resolution directing publication of Notice of Intent to issue Certificates of Obligation.

**TAKE ANY NECESSARY OR APPROPRIATE ACTION ON CLOSED/EXECUTIVE SESSION MATTERS**

**9. ADJOURNMENT**



Laura Hallmark, City Secretary

I certify that the above notice of meeting was posted on the bulletin boards located inside and outside the doors of the Municipal Center, 4000 Main Street, Rowlett, Texas, as well as on the City's website ([www.rowlett.com](http://www.rowlett.com)) on the 2<sup>nd</sup> day of February 2023, by 6:00 p.m.

***City of Rowlett City Council meetings are available to all persons regardless of disability. If you require special assistance, contact the City Secretary at 972-412-6115 or write 4000 Main Street, Rowlett, Texas, 75088, at least 48 hours in advance of the meeting.***

**City of Rowlett ~ 4000 Main Street, Rowlett TX 75088 ~ [www.rowlett.com](http://www.rowlett.com)**