



## CITY COUNCIL MEETING AGENDA AMENDED

*Our Vision: A well-planned lakeside community of quality neighborhoods, distinctive amenities, diverse employment, and cultural charm. Rowlett: THE place to live, work and play.*

---

**Tuesday, March 21, 2023**

**5:00 P.M.**

**Municipal Building – 4000 Main**

---

As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item herein.

The City of Rowlett reserves the right to reconvene, recess or realign the Regular Session or called Executive Session or order of business at any time prior to adjournment.

**Process for Public Input:** If you are not able to attend in person, you may complete the [Citizen Input Form](#) on the City's website by 3:30 p.m. the day of the meeting. All forms will be forwarded to the City Council prior to the start of the meeting.

**For in-person comments, registration forms/instructions are available inside the door of the City Council Chambers.**

- 1. CALL TO ORDER**
- 2. EXECUTIVE SESSION (5:00 P.M.)** \*Times listed are approximate.
  - 2A.** The City Council shall convene into Executive Session pursuant to Texas Government Code, §551.072 (Sale of Real Property) and §551.071 (Consultation with Attorney), to seek legal advice from the City Attorney and to discuss the purchase of property located at 6602 Dalrock Road. (15 minutes)
  - 2B.** The City Council shall convene into Executive Session pursuant to Texas Government Code Section 551.074 (Personnel) to discuss the Annual Performance Evaluation of the City Secretary. (30 minutes) **THIS ITEM WILL BE DISCUSSED AFTER THE REGULAR SESSION.**
- 3. WORK SESSION (5:15 P.M.)** \*Times listed are approximate.

City Council may receive public input on the following items:

- 3A.** Discuss the implementation of Ordinance ORD-025-22 (July 12, 2022) amending the City's Truck Route Ordinance and designated truck routes. (30 minutes)
- 3B.** Annual presentation from the Rowlett Youth Advisory Council. (30 minutes)
- 3C.** Discuss implementing a non-profit 501(c)(3) City grant application policy. (30 minutes)

- 3D.** Presentation from Clarion Associates and the City project team with an update on *Recode Rowlett* and the Diagnostic Report analyzing the current development codes and providing preliminary recommendations for the structure of the future development code. (40 minutes)

**4. DISCUSS CONSENT AGENDA ITEMS**

**INVOCATION**

**PLEDGES OF ALLEGIANCE**

**CONVENE REGULAR SESSION (7:30 P.M.)** \*Times listed are approximate.

**5. PRESENTATIONS**

- 5A.** Presentation of a Life Saving Award to Sergeant Vedran Nasic and Felix Zepeda.
- 5B.** Rowlett Veterans Recognition Program – James Moseley, U.S. Navy.
- 5C.** Update from the City Council and Management: Financial Position, Major Projects, Operational Issues, Upcoming Dates of Interest and Items of Community Interest.

**6. CITIZENS' INPUT**

*At this time, comments will be taken from the audience on any topic. No action can be taken by the Council during Citizens' Input.*

**7. CONSENT AGENDA**

*The following may be acted upon in one motion. A City Councilmember or a citizen may request items be removed from the Consent Agenda for individual consideration.*

**7A. Consider action approving the minutes.**

Consider action to approve minutes from the following City Council meeting(s): March 7, 2023 Regular meeting and March 9, 2023 Special meeting.

**7B. Consider action to approve an amendment extending the term of the Library Lease.**

Consider approving a resolution approving the First Amendment to the Library Lease between City of Rowlett, Texas and Buchanan Street Partners (BSP) Rowlett, LLC for property located at 3900 Main Street, Suite 200 and authorizing the City Manager, after City Attorney approval, to sign the necessary documents on the City's behalf.

**7C. Consider action appointing members to the CIP Task Force.**

Consider action to approve a resolution appointing additional members to the Community Investment Program Task Force (CIPTF).

**7D. Consider action to approve the purchase of backup power generators for six wastewater lift stations.**

Consider action to approve a resolution authorizing the purchase of and issuing a Purchase Order to L.J. Power, Inc. in the amount of \$1,131,241 for backup power generators for six wastewater lift stations located throughout the City utilizing BuyBoard Contract #657-21.

**7E. Consider action to approve a tree removal permit.**

Consider action to approve a request by Bill Thomas, Engineering Concepts & Design, on behalf of property owner First Baptist Church of Rowlett for the approval of a Tree Removal Permit on property zoned Commercial/Retail Highway (C-3) District and General Office (O-2) District. The subject property is located at the northeastern corner of Main Street and President George Bush Turnpike part of the Thomas Lumley Survey Abstract No.789 in the City of Rowlett, Dallas County, Texas.

**7F. Consider action to approve the purchase of parts and materials for the wastewater collection and water distribution systems.**

Consider action to approve a resolution accepting the bid of and approving a purchase order to Apsco Supply in the amount of \$608,733.80 for the one-time purchase of inventory and line replacement parts and materials for the wastewater collection and water distribution systems.

**7G. Consider action authorizing the execution of a Facility Agreement with Lake Cities Community Church.**

Consider action to approve a resolution authorizing the Mayor to execute a Facility Agreement between the City of Rowlett, Texas, and Lake Cities Community Church, in the amount of \$81,081 for the installation and construction of Old Princeton Road at 8601 Liberty Grove Road in the City of Rowlett, Dallas County, Texas.

**7H. Consider action approving a task authorization for engineering design work.**

Consider action to approve a resolution approving Task Authorization FY23-NS-01 in the amount of \$108,670 to Neel-Schaffer, Inc. (Neel-Schaffer) for engineering design work associated with the Rowlett Road Pump Station 3-million-gallon Ground Storage Tank Rehabilitation Project and authorizing the Mayor to execute the necessary documents for said services.

**8. INDIVIDUAL CONSIDERATION**

There are no items for this agenda.

**9. MEMBERS OF THE CITY COUNCIL MAY REQUEST TOPICS TO BE PLACED ON AN AGENDA FOR A SUBSEQUENT MEETING. ANY DELIBERATION OR DECISION SHALL BE LIMITED TO A PROPOSAL TO PLACE TOPIC ON THE AGENDA FOR A SUBSEQUENT MEETING.**

**TAKE ANY NECESSARY OR APPROPRIATE ACTION ON CLOSED/EXECUTIVE SESSION MATTERS**

**10. ADJOURNMENT**



---

Laura Hallmark, City Secretary

I certify that the above notice of meeting was posted on the bulletin boards located inside and outside the doors of the Municipal Center, 4000 Main Street, Rowlett, Texas, as well as on the City's website ([www.rowlett.com](http://www.rowlett.com)) on the 16<sup>th</sup> day of March 2023, by 6:00 p.m.

***City of Rowlett City Council meetings are available to all persons regardless of disability. If you require special assistance, contact the City Secretary at 972-412-6115 or write 4000 Main Street, Rowlett, Texas, 75088, at least 48 hours in advance of the meeting.***

***City of Rowlett ~ 4000 Main Street, Rowlett TX 75088 ~ [www.rowlett.com](http://www.rowlett.com)***