



CITY COUNCIL MEETING AGENDA

Our Vision: A well-planned lakeside community of quality neighborhoods, distinctive amenities, diverse employment, and cultural charm. Rowlett: THE place to live, work and play.

Tuesday, May 2, 2023

5:30 P.M.

Municipal Building – 4000 Main

As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item herein.

The City of Rowlett reserves the right to reconvene, recess or realign the Regular Session or called Executive Session or order of business at any time prior to adjournment.

Process for Public Input: If you are not able to attend in person, you may complete the [Citizen Input Form](#) on the City's website by 3:30 p.m. the day of the meeting. All forms will be forwarded to the City Council prior to the start of the meeting.

For in-person comments, registration forms/instructions are available inside the door of the City Council Chambers.

1. CALL TO ORDER

2. EXECUTIVE SESSION (5:30 P.M.)

- 2A.** The City Council shall convene into Executive Session pursuant to Texas Government Code Section 551.074 (Personnel) to deliberate on the appointment, employment, evaluation, and duties of the City Manager and Section 551.071 (Consultation with Attorney) to discuss and receive legal advice from the City Attorney on the City Manager Employment Agreement. (15 minutes)

3. WORK SESSION (5:45 P.M.) *Times listed are approximate.

City Council may receive public input on the following items:

- 3A.** Presentation on the status of the Capital Improvement Program. (60 minutes)
- 3B.** Provide an update to City Council on the Four-Day Workweek for all open range City of Rowlett employees. (45 minutes)

4. DISCUSS CONSENT AGENDA ITEMS

INVOCATION – Rabbi Moishy Kalmenson, Chabad of Rockwall County

PLEDGES OF ALLEGIANCE

CONVENE REGULAR SESSION (7:30 P.M.) *Times listed are approximate.

5. PRESENTATIONS

- 5A.** Presentation of Proclamation recognizing the month of May as Building Safety Month.
- 5B.** Presentation of Proclamation recognizing the month of May as Jewish American Heritage Month and a request to light the downtown water tower in blue and white.
- 5C.** Presentation of Proclamation recognizing the week of May 7-13, 2023, as Rowlett Detention Officers Week.
- 5D.** Presentation of Proclamation recognizing the week of May 15-21, 2023, as National Police Week.
- 5E.** Presentation of Proclamation recognizing the month of May as National Motorcycle Awareness Month.
- 5F.** Update from the City Council and Management: Financial Position, Major Projects, Operational Issues, Upcoming Dates of Interest and Items of Community Interest.

6. CITIZENS' INPUT

At this time, comments will be taken from the audience on any topic. No action can be taken by the Council during Citizens' Input.

7. CONSENT AGENDA

The following may be acted upon in one motion. A City Councilmember or a citizen may request items be removed from the Consent Agenda for individual consideration.

7A. Consider action approving the minutes.

Consider action to approve minutes from the following City Council meeting(s): April 18, 2023 Regular Meeting.

7B. Consider action to modify the composition of the Economic Development Advisory Board.

Consider action to approve an ordinance modifying the composition of the Economic Development Advisory Board (EDAB).

7C. Consider action to exercise the first one-year standby contract renewal options for disaster debris removal services.

Consider action to approve a resolution exercising the first of four one-year standby contract renewal options for disaster debris removal services with CrowderGulf, LLC., as the primary service provider; Ceres Environmental Services, Inc., as the secondary service provider; and DRC Emergency Services, as the tertiary service provider in an amount not to exceed \$6,000,000.

7D. Consider action approving an Advance Funding Agreement for the construction of the Merritt Road Interconnector.

Consider action to approve a resolution approving the terms and conditions of an Advance Funding Agreement (AFA) by and between the Texas Department of Transportation (TxDOT) and the City of Rowlett, Texas for the construction of the Merritt Road Interconnector, and authorizing the Mayor to execute the necessary documents for said services.

7E. Consider action approving the execution of an Encroachment on Easement Agreement with Oncor.

Consider action to approve a resolution authorizing the Mayor to execute an Encroachment on Easement Agreement with Oncor Electric Delivery Company LLC (Oncor) for the construction, installation, operation, and maintenance of one 8-inch PVC wastewater main across an Oncor easement on First Baptist Church Rowlett property near Main Street.

7F. Consider action approving a task authorization for engineering design work.

Consider action to approve a resolution executing Task Authorization FY23-WPM-01 in the amount of \$77,900 to Walter P. Moore, Inc. (WPM) for the engineering design work needed to develop an updated drainage criteria manual for the City and authorizing the Mayor to execute the necessary documents for said services.

7G. Consider action approving a supplemental contract for concrete sidewalk connectivity work.

Consider action to approve a resolution authorizing a supplemental contract with Texas Civil Construction for Concrete Sidewalk Connectivity work in an estimated amount of \$280,000 utilizing unit prices per Bid 2023-17 Miscellaneous Drainage Improvements: Concrete Curb, Gutter, Flumes on Sidewalk, Street, or Alley (awarded 4/18/2023, RES-048-23).

7H. Consider action approving a contract for heating, ventilation, and air conditioning maintenance and repair.

Consider action to approve a resolution awarding a contract to Spire Mechanical, LLC for Heating, Ventilation, and Air Conditioning (HVAC) Maintenance and Repair in the estimated annual amount of \$109,000 per RFP #2023-07 unit pricing and authorizing the City Manager to execute all necessary documents.

7I. Consider action approving a contract for crack sealing.

Consider action to approve a resolution accepting a bid from and awarding a contract to Supersealing USA for crack sealing in an estimated annual amount of \$150,000 through an Interlocal Cooperative Purchasing Agreement with Ellis County (Bid No. RFB-2022-021) and authorizing the Mayor to execute the necessary documents for said services.

7J. Consider action approving the submission of a grant application for an award under the Rifle-Resistant Body Armor Grant FY2024.

Consider action to approve a resolution authorizing the City Manager to officially submit the application from the City of Rowlett to the Office of the Governor, Public Safety Office, for consideration of an award under the Rifle-Resistant Body Armor Grant FY2024.

8. INDIVIDUAL CONSIDERATION

8A. Consider action to approve a resolution accepting a bid from and awarding a contract to Road Master Striping, LLC for pavement striping at eighteen (18) locations in the total amount of \$566,349.76 through an Interlocal Cooperative Purchasing Agreement with the City of Allen and authorizing the Mayor to execute the necessary documents for said services.

8B. Consider action to approve a resolution appointing a City Manager for the City of Rowlett, accepting and approving an Employment Agreement for a new City Manager, and authorizing the Mayor to sign on the City's behalf.

9. MEMBERS OF THE CITY COUNCIL MAY REQUEST TOPICS TO BE PLACED ON AN AGENDA FOR A SUBSEQUENT MEETING. ANY DELIBERATION OR DECISION SHALL BE LIMITED TO A PROPOSAL TO PLACE TOPIC ON THE AGENDA FOR A SUBSEQUENT MEETING.

TAKE ANY NECESSARY OR APPROPRIATE ACTION ON CLOSED/EXECUTIVE SESSION MATTERS

10. ADJOURNMENT



Laura Hallmark, City Secretary

I certify that the above notice of meeting was posted on the bulletin boards located inside and outside the doors of the Municipal Center, 4000 Main Street, Rowlett, Texas, as well as on the City's website (www.rowlett.com) on the 27th day of April 2023, by 6:00 p.m.

City of Rowlett City Council meetings are available to all persons regardless of disability. If you require special assistance, contact the City Secretary at 972-412-6115 or write 4000 Main Street, Rowlett, Texas, 75088, at least 48 hours in advance of the meeting.