



CITY COUNCIL MEETING AGENDA

Our Vision: A well-planned lakeside community of quality neighborhoods, distinctive amenities, diverse employment, and cultural charm. Rowlett: THE place to live, work and play.

Tuesday, May 16, 2023

5:00 P.M.

Municipal Building – 4000 Main

As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item herein.

The City of Rowlett reserves the right to reconvene, recess or realign the Regular Session or called Executive Session or order of business at any time prior to adjournment.

Process for Public Input: If you are not able to attend in person, you may complete the [Citizen Input Form](#) on the City's website by 3:30 p.m. the day of the meeting. All forms will be forwarded to the City Council prior to the start of the meeting.

For in-person comments, registration forms/instructions are available inside the door of the City Council Chambers.

- 1. CALL TO ORDER**
- 2. EXECUTIVE SESSION (DISCUSSED AFTER THE REGULAR SESSION)**
 - 2A.** The City Council shall convene into Executive Session pursuant to Texas Government Code, Sec. 551.071 (Consultation with City Attorney), to consult with and receive legal advice from the City Attorney regarding the Sapphire Bay Marina and the Sapphire Bay Marina Development Agreement. (30 minutes)
 - 2B.** The City Council shall convene into Executive Session pursuant to Texas Government Code, §551.071 (Consultation with Attorney), to seek legal advice from the City Attorney regarding the Amended Economic Development Program Agreement with Yoco, LLC. (30 minutes)
- 3. WORK SESSION (5:00 P.M.) *Times listed are approximate.**

City Council may receive public input on the following items:

 - 3A.** Annual presentation of the Golf Advisory Board to City Council. (30 minutes)
 - 3B.** Presentation and discussion regarding proposed amendments to the cell tower lease agreement contract. (45 minutes)
 - 3C.** Presentation of options for billing insurance companies to recover the cost of responding to motor vehicle accidents (MVAs) and/or other type incidents. (30 minutes)

- 3D.** Present and discuss an update to the drainage utility fee based on impervious area for residential and nonresidential metered accounts. (45 minutes)

4. DISCUSS CONSENT AGENDA ITEMS

INVOCATION – Ryan Hankins, Church in the City

PLEDGES OF ALLEGIANCE

CONVENE REGULAR SESSION (7:30 P.M.) *Times listed are approximate.

5. PRESENTATIONS

- 5A.** Rowlett Veterans Recognition Program – Jonathan Flores, U.S. Army.
- 5B.** Presentation of Rowlett Fire Department Life Saving “Letters of Commendation” for Jeremy Myers, Scott Hamilton, Travis Carrington, Hector Caballero, Matthew Farrell, Daniel Reichenberger, Isaac Lindsay, and Aaron Sanders.
- 5C.** Presentation of the 2023 Rowlett Arts and Humanities Commission’s Young Artist Exhibit winners.
- 5D.** Presentation of the 2023 Rowlett Arts and Humanities Commission’s Writing Contest winners.
- 5E.** Presentation of Proclamation recognizing the week of May 21 – 27, 2023, as American Public Works Association National Public Works Week.
- 5F.** Presentation of Proclamation recognizing the month of May as Small Business Month.
- 5G.** Presentation of Comprehensive Monthly Financial Report (CMFR) for the period ending March 31, 2023.
- 5H.** Presentation of the second quarter investment report for period ending March 31, 2023.
- 5I.** Update from the City Council and Management: Financial Position, Major Projects, Operational Issues, Upcoming Dates of Interest and Items of Community Interest.

6. CITIZENS’ INPUT

At this time, comments will be taken from the audience on any topic. No action can be taken by the Council during Citizens’ Input.

7. CONSENT AGENDA

The following may be acted upon in one motion. A City Councilmember or a citizen may request items be removed from the Consent Agenda for individual consideration.

- 7A. Consider action approving the minutes.**

Consider action to approve minutes from the following City Council meeting(s): April 26, 2023 Special Meeting and May 2, 2023 Regular Meeting.

7B. Consider action to issue change orders for police uniforms and equipment.

Consider action to approve a resolution to approve the issuance of change orders to purchase order #22300107 to Galls, LLC increasing the amount by \$26,000 for police uniforms, and to purchase order #22300108 to GT Distributors, Inc. increasing the amount by \$24,000 for police uniforms and equipment. These change orders will cause the amount of both purchase orders to exceed \$50,000.

7C. Consider action to ratify an emergency construction contract for sanitary sewer force main repairs.

Consider action to approve a resolution approving and ratifying an emergency construction contract with Moss Utilities, LLC in an estimated amount of \$400,000 for repairs to the 36" sanitary sewer force main located at Rowlett Road and Lakeview Parkway.

7D. Consider action authorizing the purchase and installation of crosswalk traffic control equipment.

Consider action to approve a resolution authorizing the City Manager to execute a purchase order to Consolidated Traffic Controls, Inc. in the amount of \$157,254 for the purchase and installation of crosswalk traffic control equipment utilizing HGACBUY Contract #PE-05-21.

7E. Consider action approving a contract for pre-construction services.

Consider action to approve a resolution accepting the bid of and awarding a contract to Speed Fab-Crete, Inc. for Pre-Construction services related to Rowlett Sapphire Bay Public Safety Facility located at 1301 Easy Street.

7F. Consider action approving the purchase of a sewer easement cleaning machine.

Consider action to approve a resolution accepting the bid of and authorizing staff to issue a purchase order to purchase equipment from IDS (Industrial Disposal Supply) utilizing BuyBoard Contract #676-22 in the total amount of \$72,815 for a sewer easement cleaning machine for vac trucks.

8. INDIVIDUAL CONSIDERATION

8A. Consider action to approve a resolution approving an Alternative Landscaping Plan under Section 77-504.I of the Rowlett Development Code to modify the incompatibility buffer landscaping requirements on property zoned General Commercial/Retail (C-2) District. The approximately 4.34-acre site is located west of the intersection of Rowlett Road and Big A Road being Lot 7R, Block A of the Briarwood Armstrong Addition Replat, in the City of Rowlett, Dallas County, Texas.

8B. Consider action to approve a resolution approving the sale of two City-owned undeveloped parcels located at 4559 Martha Lane and 7995 Dalrock Road to the Rowlett Housing Finance Corporation (RHFC).

9. MEMBERS OF THE CITY COUNCIL MAY REQUEST TOPICS TO BE PLACED ON AN AGENDA FOR A SUBSEQUENT MEETING. ANY DELIBERATION OR DECISION SHALL BE LIMITED TO A PROPOSAL TO PLACE TOPIC ON THE AGENDA FOR A SUBSEQUENT MEETING.

TAKE ANY NECESSARY OR APPROPRIATE ACTION ON CLOSED/EXECUTIVE SESSION MATTERS

10. ADJOURNMENT

Laura Hallmark

Laura Hallmark, City Secretary

I certify that the above notice of meeting was posted on the bulletin boards located inside and outside the doors of the Municipal Center, 4000 Main Street, Rowlett, Texas, as well as on the City's website (www.rowlett.com) on the 11th day of May 2023, by 6:00 p.m.

City of Rowlett City Council meetings are available to all persons regardless of disability. If you require special assistance, contact the City Secretary at 972-412-6115 or write 4000 Main Street, Rowlett, Texas, 75088, at least 48 hours in advance of the meeting.

City of Rowlett ~ 4000 Main Street, Rowlett TX 75088 ~ www.rowlett.com