



CITY COUNCIL MEETING AGENDA

Our Vision: A well-planned lakeside community of quality neighborhoods, distinctive amenities, diverse employment, and cultural charm. Rowlett: THE place to live, work and play.

Tuesday, September 5, 2023

6:00 P.M.

Municipal Building – 4000 Main

As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item herein.

The City of Rowlett reserves the right to reconvene, recess or realign the Regular Session or called Executive Session or order of business at any time prior to adjournment.

Process for Public Input: If you are not able to attend in person, you may complete the [Public Input Form](#) on the City's website by 3:30 p.m. the day of the meeting. All forms will be forwarded to the City Council prior to the start of the meeting.

For in-person comments, registration forms/instructions are available inside the door of the City Council Chambers.

1. CALL TO ORDER

2. EXECUTIVE SESSION (6:00 P.M.) *Times listed are approximate.

2A. The City Council shall convene into Executive Session pursuant to Texas Government Code, §551.074 (Personnel Matters) to deliberate the appointment, employment, evaluation, reassignment, and duties of the City Secretary and take any necessary action related thereto. (25 minutes)

3. WORK SESSION (6:30 P.M.) *

City Council will deliberate on and may receive public input on the following items:

3A. Discuss amending the Fiscal Year 2023 Adopted Budget. (30 minutes)

3B. Discussion on the 4-day work week. (30 minutes)

4. DISCUSS CONSENT AGENDA ITEMS

INVOCATION

PLEDGES OF ALLEGIANCE

CONVENE REGULAR SESSION (7:30 P.M.) *Times listed are approximate.

5. PRESENTATIONS

- 5A.** Presentation of Proclamation in recognition of National Food Safety Education Month.
- 5B.** Presentation of a Proclamation recognizing September 15th through October 15th as Hispanic Heritage Month and a request to light the downtown water tower in blue and red.
- 5C.** Presentation of proclamation recognizing September as Library Card Sign-Up Month.
- 5D.** Presentation of Comprehensive Monthly Financial Report (CMFR) for the period ending June 30, 2023.
- 5E.** Update from the City Council and Management: Financial Position, Major Projects, Operational Issues, Upcoming Dates of Interest and Items of Community Interest.

6. CITIZENS' INPUT

At this time, comments will be taken from the audience on any topic. No action can be taken by the Council during Citizens' Input.

7. CONSENT AGENDA

The following may be acted upon in one motion. A City Councilmember or a citizen may request items be removed from the Consent Agenda for individual consideration.

7A. Consider action approving the minutes.

Consider action to approve minutes from the following City Council meeting(s): August 15, 2023 Regular City Council meeting and the August 26, 2023 Special City Council meeting.

7B. Consider action to appoint an Interim City Secretary.

Consider action to approve a resolution appointing an Interim City Secretary for the City of Rowlett, accepting and approving an employment agreement for an Interim City Secretary, and authorizing the Mayor to sign on the City's behalf.

7C. Consider action approving an agreement with Dallas County for household hazardous waste services.

Consider action to approve a resolution authorizing the City Manager to enter into an Interlocal Agreement (ILA) with Dallas County to provide Household Hazardous Waste Services for Fiscal Year 2024.

7D. Consider action approving a resolution imposing fees and setting rates to recover the cost of Fire Department response to motor vehicle accidents, car fires, and other incidents.

Consider action to approve a resolution authorizing the imposition of fees and rates to recover the cost of responding to MVA, car fires, and other incidents emergency/non-emergency fire

responses, amending the Master Fee Schedule providing for fees, and approving an addendum to the contract with Emergifire, LLC for billing and collection services.

7E. Consider action approving a consulting firm to provide upgrade assistance for software support and security patches.

Consider action to approve a resolution approving an agreement with Berry Dunn in an amount not to exceed \$182,580.00 for professional consulting services for the implementation of software upgrades, support and security patches for ERP, Payroll and Human Resources software suites.

7F. Consider action approving an agreement with the City of Garland for public health services.

Consider action to approve a resolution authorizing the City Manager to enter into a two-year Professional Service Agreement with the City of Garland for the purposes of providing Public Health Services for Rowlett residents.

7G. Hear third quarter investment report.

Presentation on the third quarter investment report for June 30, 2023.

7H. Consider action approving the adoption of the City's Investment Policy.

Consider action to approve a resolution amending and adopting the City's Investment Policy, including the investment policies, investment strategies, and approved broker/dealers list for Fiscal Year 2024.

7I. Consider action approving a purchase order for FY2024 payment processing fees.

Consider action to approve a resolution authorizing a purchase order for payment in the amount of \$126,000 to Paymentus for fiscal year 2024 for fee and payment processing services.

7J. Consider action approving the RRM recommendation from Atmos Cities Steering Committee.

Consider action to approve a resolution approving a negotiated settlement agreement between the Atmos Cities Steering Committee (ACSC) and Atmos Energy Corp., Mid-Tex Division regarding the Company's 2023 annual Rate Review Mechanism (RRM) filing as recommended by the Atmos Cities Steering Committee.

7K. Consider action approving an amendment to Ordinance Number ORD-023-23 updating early voting location and times for the November 7 Special Election.

Consider action to approve an ordinance amending Ordinance Number ORD-023-23 updating and amending the early voting hours for both Dallas County Elections and Rockwall County Elections for the November 7, 2023 special election.

8. INDIVIDUAL CONSIDERATION

- 8A.** Allow public comments on the proposed budget for Fiscal Year 2024.
- 8B.** Consider action approving a resolution amending the Master Fee Schedule for rate and fee changes to the following sections: Miscellaneous, Parks and Recreation, Solid Waste, and Utilities.
- 8C.** Consider and take action to adopt an ordinance amending Articles I through VIII of Chapter 6 of the Code of Ordinances regarding Animal Regulations.
- 8D.** Consider action to approve an ordinance amending the Code of Ordinances and the City's Boards and Commissions Handbook to modify provisions relating to the Economic Development Advisory Board (EDAB).
- 9. MEMBERS OF THE CITY COUNCIL MAY REQUEST TOPICS TO BE PLACED ON AN AGENDA FOR A SUBSEQUENT MEETING. ANY DELIBERATION OR DECISION SHALL BE LIMITED TO A PROPOSAL TO PLACE TOPIC ON THE AGENDA FOR A SUBSEQUENT MEETING.**

TAKE ANY NECESSARY OR APPROPRIATE ACTION ON CLOSED/EXECUTIVE SESSION MATTERS

10. ADJOURNMENT

Evette Whitehead

Evette Whitehead, Interim City Secretary

I certify that the above notice of meeting was posted on the bulletin boards located inside and outside the doors of the Municipal Center, 4000 Main Street, Rowlett, Texas, as well as on the City's website (www.rowlett.com) on the 31st day of August 2023, by 8:15 p.m.

City of Rowlett City Council meetings are available to all persons regardless of disability. If you require special assistance, contact the City Secretary at 972-412-6115 or write 4000 Main St., Rowlett, Texas, 75088, at least 48 hours in advance of meeting.

City of Rowlett ~ 4000 Main Street, Rowlett TX 75088 ~ www.rowlett.com