



CITY COUNCIL MEETING AGENDA

Our Vision: A well-planned lakeside community of quality neighborhoods, distinctive amenities, diverse employment, and cultural charm. Rowlett: THE place to live, work and play.

Tuesday, March 19, 2024

7:00 P.M.

Municipal Building – 4000 Main

As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item herein.

The City of Rowlett reserves the right to reconvene, recess or realign the Regular Session or called Executive Session or order of business at any time prior to adjournment.

Process for Public Input: If you are not able to attend in person, you may complete the [Public Input Form](#) on the City's website by 3:30 p.m. the day of the meeting. All forms will be forwarded to the City Council prior to the start of the meeting.

For in-person comments, registration forms/instructions are available inside the door of the City Council Chambers.

1. CALL TO ORDER (7:00 P.M.)

2. EXECUTIVE SESSION

INVOCATION

PLEDGES OF ALLEGIANCE

3. PRESENTATIONS

3A. Presentation of Grants from the Arts and Humanities Commission.

3B. Present Proclamation for National Surveyors Week.

3C. Presentation of Proclamation recognizing the month of March 2024 as Women's History Month.

3D. Presentation of Proclamation for Neurodiversity Week.

3E. Update from the City Council and Management: Financial Position, Major Projects, Operational Issues, Upcoming Dates of Interest and Items of Community Interest.

4. CITIZENS' INPUT

At this time, comments will be taken from the audience on any topic. No action can be taken by the Council during Citizens' Input.

5. CONSENT AGENDA

The following may be acted upon in one motion. A City Councilmember or a citizen may request items be removed from the Consent Agenda for individual consideration.

5A. Consider action approving a resolution for utility bill print and distribution services.

Consider action to approve a resolution authorizing the City Manager to issue purchase orders for utility bill print and distribution services to DataProse, LLC, through a cooperative purchasing agreement with the City of Plano for the period of February 2024 through January 2025 for an estimated amount of \$170,000 and execute the necessary documents for said services.

5B. Consider action approving a resolution for engineering design work with the Martin Drive/SH-66 Pedestrian Project.

Consider action to approve a resolution issuing Task Authorization FY24-LEE-01 in the amount of \$89,320 to Lee Engineering, LLC, for the engineering design work associated with the Martin Drive/SH66 Pedestrian Signals Project and authorizing the Mayor to execute the necessary documents for said services.

5C. Consider action approving a resolution for the acquisition of right-of-way for the Chiesa Widening Project.

Consider action to approve a resolution approving the acquisition of right-of-way from 7502 Garner Road, 1933 Chiesa Road, 7401 Tulane Drive, and 7818 Bob White Drive for the Chiesa Widening (Dalrock to Miller) Project in the amount of \$257,762.50, authorizing the Mayor to sign any necessary instruments on the City's behalf, and authorizing the City Manager to issue appropriate purchase orders in conformance with the resolution.

5D. Consider action approving a resolution for the purchase of a traffic signal controller and cabinet at Sapphire Bay Blvd. and I-30.

Consider action to approve a resolution approving the purchase of a traffic signal controller and cabinet in the amount of \$181,120 for the Sapphire Bay Boulevard bridge traffic signals at IH-30, and authorizing the City Manager to issue appropriate purchase orders in conformance with the resolution.

5E. Consider action approving a resolution for the purchase of a traffic signal controller and cabinet at Dalrock Rd. and SH-66.

Consider action to approve a resolution approving the purchase of a traffic signal controller and cabinet in the amount of \$181,120 for the Dalrock Road intersection at SH-66, and authorizing the City Manager to issue appropriate purchase orders in conformance with the resolution.

5F. Consider action approving a resolution for the acquisition of right-of-way for the East Industrial St. Improvement Project.

Consider action to approve a resolution approving the acquisition of right-of-way from 4718, 4720, 4302, and 4405 Industrial Street and 4624 Lakeview Parkway in the amount of \$122,543.00 for the East Industrial Street Improvement Project, authorizing the Mayor to sign any necessary instruments on the City's behalf, and authorizing the City Manager to issue appropriate purchase orders in conformance with the resolution.

5G. Consider action approving a resolution exercising the second of four one-year renewal options for Section II mowing services.

Consider action to approve a resolution exercising the second of four one-year renewal options for Parks and Recreation Section II mowing services with DD Commercial Landscape in the unit amounts bid in an estimated annual amount of \$172,876.58.

5H. Consider action approving a resolution exercising the fourth of four one-year renewal options for Section III mowing services.

Consider action to approve a resolution exercising the fourth of four one-year renewal options for Parks and Recreation Section III mowing services to DD Commercial Landscape in the unit amounts bid in an estimated annual amount of \$131,708.25.

5I. Consider action approving a resolution exercising the fourth of four one-year renewal options for Section IV mowing services.

Consider action to approve a resolution exercising the fourth of four one-year renewal options for Parks and Recreation Section IV mowing services to Good Earth in the unit amounts bid in an estimated annual amount of \$248,110.

6. INDIVIDUAL CONSIDERATION

6A. Conduct a public hearing and take action to City Council on a request by Roberto Ortiz for a Special Use Permit (SUP) to allow for an existing accessory structure having an area greater than 500 square feet on a property zoned Form-Based Rural Neighborhood (FB-RN). The property is addressed as 8906 Merritt Road. The approximately 0.52-acre site is located northwest of the intersection of Hickox and Merritt Roads, out of the Richard Copeland Survey, ABST. No. 229, in the City of Rowlett, Dallas County, Texas.

7. MEMBERS OF THE CITY COUNCIL MAY REQUEST TOPICS TO BE PLACED ON AN AGENDA FOR A SUBSEQUENT MEETING. ANY DELIBERATION OR DECISION SHALL BE LIMITED TO A PROPOSAL TO PLACE TOPIC ON THE AGENDA FOR A SUBSEQUENT MEETING.

TAKE ANY NECESSARY OR APPROPRIATE ACTION ON CLOSED/EXECUTIVE SESSION MATTERS

8. ADJOURNMENT

Evette Whitehead

Evette Whitehead, City Secretary

I certify that the above notice of meeting was posted on the bulletin boards located inside and outside the doors of the Municipal Center, 4000 Main Street, Rowlett, Texas, as well as on the City's website (www.rowlett.com) on the 14th day of March 2024 by 5:30 p.m.

City of Rowlett City Council meetings are available to all persons regardless of disability. If you require special assistance, contact the City Secretary at 972-412-6115 or write 4000 Main St., Rowlett, Texas, 75088, at least 48 hours in advance of meeting.

City of Rowlett ~ 4000 Main Street, Rowlett TX 75088 ~ www.rowlett.com